

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
16	06/10/19	Open	Action	06/05/19

Subject: Conditionally Awarding a Contract for General Construction Management Support Services (GCMSS) to 4LEAF, Inc.

## ISSUE

Whether to conditionally award a Contract for General Construction Management Support Services (GCMSS) to 4LEAF, Inc.

## RECOMMENDED ACTION

Adopt Resolution No. 19-06-\_\_\_\_\_, Conditionally Awarding a Contract for General Construction Management Support Services (GCMSS) to 4LEAF, Inc.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	1,000,000*
Budget Source:	Capital, Operating	Next FY:	\$	1,000,000*
Funding Source:	Various	Annualized:	\$	1,000,000*
GL:	910800			

\*This is a work order contract and these figures are estimates. Individual work orders will be funded from various capital projects and operating budget on an as-needed basis.

## DISCUSSION

On March 27, 2019, Staff released a Request for Proposals (RFP) for General Construction Management Support Services (GCMSS) for various capital and operating construction projects to support SacRT's light rail system, bus facilities and building and maintenance facilities and for State of Good Repair. The Consultant will provide on-call, as needed, construction contract administration, inspection, material sampling and testing, survey verification, and community relations support services. The services encompass serving as SacRT's representative to the construction contractors and the public with respect to activities of the construction site, interpretation of the requirements of the construction specifications, assessing the acceptability of the contractor's work, scheduling and coordinating material sampling and testing, managing the construction project, labor compliance and evaluating contractor claims.

On April 26, 2019, three responsive proposals were received from 4LEAF, Inc.; Ghirardelli Associates, Inc.; and, PGH Wong Engineering, Inc. After written proposal evaluations were complete, all three firms were invited to participate in oral presentations that were held on May 21, 2019.

The Selection Committee, consisting of Darryl Abansado, Director, Civil & Track Design; Michael Cormiae, Director, Light Rail Maintenance; Jeffrey Anderson, Director, Facilities; and, Stephen

Approved:

Presented:

Final 06/05/19

General Manager/CEO

Director, Civil & Track Design

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McCabe, Senior Safety Specialist, re-scored after oral presentations were completed and the final ranking results were:

- | <u>Rank</u> | <u>Proposer</u>              |
|-------------|------------------------------|
| #1          | 4LEAF, Inc.                  |
| #2          | PGH Wong Engineering, Inc.   |
| #3          | Ghirardelli Associates, Inc. |

All three consultant teams are highly qualified and are considered eligible for award; however, the RFP specified that only one contract would be needed. At this time, contract negotiations with 4LEAF, Inc. are not yet finalized but Staff believes that successful completion of negotiations with this consultant team is imminent. Due to the expiration of the existing GCMSS contracts and the need to provide support on upcoming projects. Staff recommends that the Board conditionally award a contract to 4LEAF, Inc. upon successful completion of negotiations and that the General Manager/CEO be authorized to execute the contract.

The contract term will be for 3 years with a SacRT option to renew for two 1-year periods. When SacRT requires services of a GCMSS Consultant, a Work Order will be prepared consistent with the RFP requirements and Consultant’s proposal. Staff will verify that funding is available prior to executing any Work Order and any Work Order that exceeds the General Manager/CEO’s contracting authority will be brought before the Board for approval.

The Disadvantaged Business Enterprise (DBE) requirements pertaining to this Contract are an important part of the basis for selection and award of a contract. Each Proposer submitted with its Proposal a DBE Commitments Form for Work Order Contracts. Proposers identified their team of certified DBE Subconsultants the Proposer will utilize during the term of the Contract to attempt in good faith to achieve the DBE Goals established for Work Orders that are funded with federal assistance, that have subcontracting opportunities, and for which there is an available pool of DBEs that are certified. Of its 11 listed subconsultants, 4LEAF, Inc. listed five certified DBE Subconsultants.

On May 30, 2019, Staff issued a Notice of Intent to Recommend Award of the GCMSS contract to 4LEAF, Inc. Per SacRT’s Procurement Ordinance, protests of Staff’s recommendation pertaining to the award of a contract must be received by SacRT staff no later than 10 working days from the date of the letter providing notice of the Staff recommendation. Because 10 days have not passed since notice of Staff’s recommendation was released, and because negotiations are not complete, award of this contract is conditional, pending the completion of the required 10-day protest period with no protests received and successful completion of negotiations.

Staff recommends the Board conditionally award the Contract for General Construction Management Support Services (GCMSS) to 4LEAF, Inc.

RESOLUTION NO. 19-06-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 10, 2019

**CONDITIONALLY AWARDING A CONTRACT FOR GENERAL CONSTRUCTION  
MANAGEMENT SUPPORT SERVICES (GCMSS) TO 4LEAF, INC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and 4LEAF, Inc., therein referred to as "Consultant," wherein Consultant agrees to provide General Construction Management Support Services, as specified, on a Work Order basis for an amount not to exceed \$3,000,000, is conditionally approved subject to successful completion of contract negotiations and on condition that a protest of this award is not timely filed.

THAT, the General Manager/CEO is hereby authorized to execute said Contract with 4LEAF, Inc. upon satisfaction of the foregoing contingencies.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary